

**BOARD OF EDUCATION
525 SUNSET RIDGE ROAD
NORTHFIELD, ILLINOIS 60093
REGULAR BOARD OF EDUCATION MEETING
March 13, 2018
7:00 p.m.**

MINUTES

ROLL CALL: (7:03 p.m.)

Mrs. Peterson called the meeting to order at 7:03 p.m. and upon roll call, the following were present:

Present: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes,
Mrs. Mirkovic, Mrs. Peterson, Mr. Spaan (By Phone),
Mr. Subeck

Absent: None

Also Present: Dr. Stange, Dr. Greene, Dr. Sukenik, Mrs. Styczen,
Ms. Dunham, Mr. Beerheide, Ms. Davis, Ms. Wendt,
Ms. Varughese, Select Middlefork 1st and 3rd grade students
and their families.

SPOTLIGHT ON STUDENTS:

2.1 Middlefork Readers & Writers

Middlefork students from 1st and 3rd grades came to demonstrate their reading and writing skills honed through the newly implemented Lucy Calkins Writing Workshop curriculum, which focuses on creating strong, consistent, and authentic writers. The Board was lucky enough to hear examples of several different types of writing, including book reviews, personal experiences, procedural explanations, and even video commentary. Dr. Stange thanked the students for their impressive work, adding that not only is writing an important communication skill, but also a key component of the common human experience.

CONSENT AGENDA:

3.1 Minutes of the Board Meeting – February 13, 2018

3.2 Minutes of the Special Board Meeting – March 1, 2018

3.3 Bills and Salaries

After a brief discussion regarding the relatively high cost of snow removal services during the month of February, Mr. Subeck moved to approve the Consent Agenda. Mrs. Mirkovic seconded the motion. The Board voted as follows:

Aye: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes,
Mrs. Mirkovic, Mrs. Peterson, Mr. Spaan, Mr. Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED.

COMMUNICATIONS:

4.1 Notes From Dr. Stange

Dr. Stange informed the Board that the 8th grade robotics team won the State Championship and will be advancing to the World Competition as the only public middle school team to be invited from Illinois!

Dr. Stange also detailed the student-led plans for the National School Walkout on March 14, 2018. Students worked with administration in order to plan a meaningful and safe activity commemorating the 17 students killed last month in Parkland, TX.

OLD BUSINESS:

5.1 Capital Improvement Update

5.1a Sunset Ridge School Capital Improvement

Dr. Stange was happy to report that the nosing on the Presentation Stairs has been completed ahead of schedule and the HVAC system continues to function properly without incident.

5.1b Middlefork School Capital Improvement

Dr. Stange reported that preliminary renderings for improvements have been sent to Pepper Construction in order to get cost estimates for the project. Once those are received, we will be better able to hone in on the exact scope of the plans.

5.2 Strategic Planning Update

The Strategic Planning Committee had their 3rd and final meeting with mediator Mr. Joe Porto, and was able to create a rough outline of objectives for the district. Once the Board has a chance to fine tune these into clear goals, opportunities will be made available to stakeholders to offer their feedback.

5.3 Third Reading and Possible Approval: Board Policy on Sexual Harassment (Students)

The Board had a third reading of policy 700.02, Sexual Harassment Regarding Students. Mrs. Detlefsen moved to approve revised policy as presented. Mrs. Alpert Knight seconded the motion. The Board voted as follows:

Aye: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes,
Mrs. Mirkovic, Mrs. Peterson, Mr. Spaan, Mr.
Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED.

5.4 Third Reading and Possible Approval: Board Policy on Sexual Harassment (Personnel)

The Board had a third reading of policy 500.20, Personnel Policy Against Sexual Harassment regarding staff. With minor typographical changes, Mr. Hayes moved to approve revised policy. Mr. Spaan seconded the motion. The Board voted as follows:

Aye: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes,
Mrs. Mirkovic, Mrs. Peterson, Mr. Spaan, Mr.
Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED.

5.5 Discussion: Administrative Procedures for Facilities Rental

The Board continued to refine the District's procedures and fees as applied to the rental of outdoor and indoor space at both schools.

NEW BUSINESS:

6.1 Audience Comments

Sunset Ridge Principal Dr. Ivy Sukenik introduced three potential additions to staff whose employment was up for board approval..

6.2 Board Open Discussion

There was no Board open discussion.

REPORTS:

7.1 Finance & Facilities Committee

The next meeting is April 10, 2018, at 6pm.

7.2 Education Committee

7.2a Report from January 30, 2018 Meeting

Ms. Alpert Knight reported that Director of Technology and Innovation Mrs. Sheri Styczen gave an in-depth presentation detailing how the District manages its use of technology, including information protection. Mrs. Styczen also presented her preferred option for a new website design, which would be easier for parents and staff to navigate, and would result in a more consistent website experience. The next meeting is May 7, 2018, at 6pm.

7.3 External Relations

7.3a IASB

Ms. Alpert Knight reported that districts are monitoring potential mandates regarding pension reform and a property tax freeze.

7.3b PTO

Mrs. Mirkovic reported that that in lieu of a letter writing campaign this year, the PTO has decided to engage in a "Boosterthon," a week-long, district-wide, activity driven fundraising approach, culminating in a Fun Run at the end. They

have also made changes to the Family Fun Fair by partnering with the Park District to host a Family Fun Night, which will involve food trucks, games, moon walks, and running races. Information regarding both events will be sent to families soon.

7.3c NSSSED

There was no report.

7.3d Northfield Park District

Mrs. Detlefsen reported that that they are working on creating a more engaging Famers Market at Clarkson Park every Wednesday through the month of August.

7.3e Village of Northfield

Mr. Subeck reported that the Village continues to monitor plans for the proposed subdivision on Willow Road. Additionally, the Village is beginning work on their Comprehensive Plan 2040.

7.3f Foundation Fund

There was no report.

7.4 Administrative Reports

7.4a Freedom of Information Act Requests

7.4a1 Request from Janet Shaw and Dr. Stange's Response

Dr. Stange reported on a FOIA request from a private citizen Mrs. Janet Shaw and his response.

7.4a2 Request from Janet Shaw and Dr. Stange's Response

Dr. Stange reported on another FOIA request from a private citizen Mrs. Janet Shaw and his response.

7.4a3 Request from Jim Tait of Fleck's Landscaping and Dr. Stange's Response

Dr. Stange reported on a FOIA request from a Mr. Jim Tait of Fleck's Landscaping and his response.

7.4b Update: Actual 2017-2018 and Project 2018-2019 Enrollment

Dr. Stange reviewed the most recent enrollment numbers, which include 45 registered children for the 18/19 Kindergarten class.

7.4c Update: 2018-2019 Staffing

Dr. Stange reviewed anticipated vacancies to be filled in both 4th and 6th grade teaching positions.

7.4d Update: 2017-2018 Washington, D.C. Trip

Dr. Stange reviewed the most recent enrollment numbers for the upcoming Washington, D.C. trip.

CLOSED SESSION:

At 8:14 p.m. it was moved by Mr. Hayes and seconded by Mrs. Detlefsen that the Board enter into closed session to discuss the closed session minutes from February 13, 2018; to discuss the release of closed session minutes and the destruction of verbatim closed session tapes; to consider information regarding employment, compensation, discipline, or dismissal of specific employees or legal counsel; to discuss the placement of individuals in special education programs or matters related to individual students; to discuss potential litigation; and to discuss collective bargaining.

The Board voted as follows:

Aye: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes,
Mrs. Mirkovic, Mrs. Peterson, Mr. Spaan, Mr.
Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED.

**RESUMPTION OF OPEN
MEETING:**

Upon resumption of the open meeting at 9:42 p.m., the following recommendations were made.

10.1 Approval: Closed Session Minutes – February 13, 2018

Mr. Subeck moved to approve the closed session minutes from February 13, 2018. Ms. Alpert Knight seconded the motion. The Board voted as follows:

Aye: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes,
Mrs. Mirkovic, Mrs. Peterson, Mr. Spaan, Mr.
Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED.

10.2 Approval: Employment of Colleen Getz

Mr. Subeck moved to approve the employment of Colleen Getz as a teaching assistant. Mrs. Detlefsen seconded the motion. The Board voted as follows:

Aye: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes,
Mrs. Mirkovic, Mrs. Peterson, Mr. Spaan, Mr.
Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED.

10.3 Approval: Employment of Kim Hanson

Mr. Hayes moved to approve the employment of Kim Hanson as a 5th grade teacher. Mr. Subeck seconded the motion. The Board voted as follows:

Aye: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes,
Mrs. Mirkovic, Mrs. Peterson, Mr. Spaan, Mr.
Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED.

10.4 Approval: Employment of Amanda Martinsen

Ms. Alpert Knight moved to approve the employment of Amanda Martinsen as a junior high math teacher. Mrs. Mirkovic seconded the motion. The Board voted as follows:

Aye: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes,
Mrs. Mirkovic, Mrs. Peterson, Mr. Spaan, Mr.
Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED.

10.5 Approval: Employment of Keetra Tipton

Mr. Subeck moved to approve the employment of Keetra Tipton as a junior high math teacher. Mrs. Mirkovic seconded the motion. The Board voted as follows:

Aye: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes,
Mrs. Mirkovic, Mrs. Peterson, Mr. Spaan, Mr.
Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED.

10.6 Approval: Transfer of Rebecca Feldman

Mr. Subeck moved to approve the transfer of Rebecca Feldman to 8th grade student services. Mr. Hayes seconded the motion. The Board voted as follows:

Aye: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes,
Mrs. Mirkovic, Mrs. Peterson, Mr. Spaan, Mr.
Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED.

10.7 Approval: Transfer of Nina Furman

Mr. Subeck moved to approve the transfer of Nina Furman to 5th grade student services. Ms. Alpert Knight seconded the motion. The Board voted as follows:

Aye: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes,
Mrs. Mirkovic, Mrs. Peterson, Mr. Spaan, Mr.
Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED.

10.8 Approval: Transfer of Mindy Golub

Mr. Subeck moved to approve the transfer of Mindy Golub to 8th grade social studies. Mrs. Detlefsen seconded the motion. The Board voted as follows:

Aye: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes,
Mrs. Mirkovic, Mrs. Peterson, Mr. Spaan, Mr.
Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED.

10.9 Approval: Transfer of Kristen Gonzales

Ms. Alpert Knight moved to approve the transfer of Kristen Gonzales to 5th/6th grade. Mr. Hayes seconded the motion. The Board voted as follows:

Aye: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes,
Mrs. Mirkovic, Mrs. Peterson, Mr. Spaan, Mr.
Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED.

10.10 Approval: Transfer of Heather Johnson

Mr. Subeck moved to approve the transfer of Heather Johnson to 4th grade. Mrs. Mirkovic seconded the motion. The Board voted as follows:

Aye: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes,
Mrs. Mirkovic, Mrs. Peterson, Mr. Spaan, Mr.
Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED.

10.11 Approval: Transfer of Jordan Kohl

Ms. Alpert Knight moved to approve the transfer of Jordan Kohl to 4th grade. Mr. Subeck seconded the motion. The Board voted as follows:

Aye: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes,
Mrs. Mirkovic, Mrs. Peterson, Mr. Spaan, Mr.
Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED.

10.12 Approval: Transfer of Susan Stonequist

Mr. Subeck moved to approve the transfer of Susan Stonequist to 5th grade. Ms. Mirkovic seconded the motion. The Board voted as follows:

Aye: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes,
Mrs. Mirkovic, Mrs. Peterson, Mr. Spaan, Mr.
Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED.

DELEGATIONS/PETITIONS: No delegations or petitions were presented.

ADJOURNMENT:

It was moved by Mr. Subeck and seconded by Mrs. Detlefsen to adjourn the meeting at 9:46 p.m. All were in favor.



President, Board of Education



Secretary, Board of Education

Approved 10 April, 2018